फा.स.८-२/२०२४/स्था. /के.शै.प्रौ.सं//487-/489 केंद्रीय शैक्षिक प्रौद्योगिकी संस्थान (स्थापना अनुभाग)

दिनांक:03.04.2024

विषय: संकाय सदस्यों द्वारा अवकाश प्राप्त करने हेतु परिषद् के दिशा निर्देशों के अनुपालन से सम्बंधित।

सन्दर्भ : परिषद के परिपत्र संख्या फा.स.1-1/2024-E.1/1931 दिनांक 05.02.2024 और फा.स.1-1/2024-E.1/3014 दिनांक 20.03.2024

उपरोक्त परिपत्रों की प्रतिलिपि के.शै.प्रौ.सं. के सभी संकाय सदस्यों के सूचनार्थ एव उनके सख्ती से अनुपालन हेतु परिचालित की जा रही है।

प्रतिलिपि:-

- 1. के.शै.प्रौ.सं. के सभी विभागों के विभागाध्यक्ष
- 2. के.शे.प्रो.सं. के सभी संकाय सदस्य
- 3. संयुक्त निदेशक के निजी सचिव

123/DICT(E) 4/4/24 स.स.1-1/2024-E.1 1931 राष्ट्रीय शैक्तिक अनुसंधान एवं प्रशिक्षण परिषद् श्री अरविंद मार्ग, नई दिल्ली-110016 (स्थापना-१ अनुभाग)

दिनांक: 05.02.2024

परिपन / CIRCULAR

In view of the ongoing text book development work as per the latest NCF-SE, it has been decided that all leave cases pertaining to faculty members at all levels shall be submitted to the office of the Director, NCERT for approval, well in advance.

This issues with the approval of the Competent Authority.

प्रतिलिपि

- 1. Joint Director, PSSCIVE, Bhopal
- 2. Principals, RIE- Ajmer/Bhopal/Bhubaneswar/Mysore/NERIE, Shillong
- 3. All Heads of Departments/Division/Cells of the NIE
- 4. Dean (Academic / Research / Coordination), NCERT
- 5. Deputy Secretary (EC Section), NCERT
- 6. All Deputy Secretaries, NCERT
- 7. PS to Director, NCERT
- 8. PS to Joint Director, NCERT
- 9. PS to Joint Director, CIET, NCERT
- 10.PS to Secretary, NCERT
- 11. Head, DICT, CIET for uploading on the NCERT website
- 12.In-Charge, CRC, NCERT for uploading in the e-Office
- 13. Guard File

No.F.1-1/2024-E.I 3014 National Council of Educational Research and Training (Establishment – I Section)

Dated: 20.03.2024

CIRCULAR

In continuation of Council's Circular of even number dated 05.02.2024, it is directed that:

- (1) Leave should be submitted through e-office only. Leave application in other forms may not be accepted.
- (2) In e-office, Head of the Department/Division/Unit/Cell should ensure that in the approval process in e-office, after their recommendation, leave should be forwarded to the office of the Director, NCERT.
- (3) Leave application should be submitted one week before the date of Leave, except in the case of emergency.
- (4) Ticket for journey should be booked and leave can only be availed, after approval of the leave by office of the Director, NCERT.
- (5) Status of leave should only be checked through e-office. In no case, enquiry in this regard should be made from the office of the Director, NCERT.

This issues with the approval of the Competent Authority.

Copy to:

- 1. All Head of the Departments/Divisions/Units/Cells
- 2. Dean (Academic/Research/Coordination), NCERT
- 3. Joint Director, PSSCIVE, Bhopal
- 4. Principals, RIE Ajmer/Bhopal/Bhubaneswar/Mysuru/NERIE-Shillong
- 5. PS to Director, NCERT
- 6. PS to Joint Director, NCERT
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